

Dear Part II student

This is sent to you as you are listed as taking the in person exams for the Mathematical Tripos, Part II, next week in Cambridge.

I attach an information sheet that gives further detail on the safety measures being taken and information on attending the exams.

Your yellow exam confirmation form (ECF) will be delivered to your College to arrive no later than 6pm on Monday. This will show the timetable and your candidate number - you will need your candidate number to find your seat in the room. You will also receive by email on Monday a copy of the seating plan to allow you to identify your row before getting to the Hall.

Kind regards

Jenny Green

Head of Exams, Assessment and Mitigating Circumstances and Secretary to the Exam Access and Mitigation Committee

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Mathematical Tripos, Part II

In person exams – 8-11 September 2020

Examinations for the Mathematical Tripos, Part II, are scheduled as follows;

Tuesday 8 September	09.00 – 12.00	Paper 1	All exams are in the Sports Hall (map)
Wednesday 9 September	09.00 – 12.00	Paper 2	
Thursday 10 September	13.30 – 16.30	Paper 3	
Friday 11 September	13.30 – 16.30	Paper 4	

If you have approved examination access arrangements and are sitting in a central location, the start time is the same but the location is the Exam Halls in the Student Services Centre ([map](#)).

In case of any queries, contact your College tutorial office.

BEFORE THE EXAM

- A (yellow) exam confirmation form will be sent to your College no later than Monday 7 September. This will show the timetable and your candidate number. You will need your candidate number to identify your seat on the seating plan before the exam begins.
- If you are sitting your exams in the Sports Hall, then on Monday 7 September, you will be emailed a copy of the seating plan. You should consult this plan with your candidate number to allow an efficient phased loading of the Sports Hall.
- If you are sitting your exams in the Student Services Centre, you will **not** be sent a seating plan and the desks will be allocated on arrival, on Tuesday 8 September.
- You should arrive at the venue 20-25 minutes before the exam on the first day and wait in the designated area, maintaining social distancing of 2m. Exams staff will co-ordinate a staggered admission into the exam hall, which will take longer than a usual exam.
- You should maintain social distancing of 2m wherever possible.
- The [University statement](#) on use of face coverings applies to these exams. You are expected to wear a face covering in and around the exam venue and as you make your way to your desk. You are not expected to wear your mask during the exam (although you can if you wish).
- Toilets are available before and during the exam, although capacity is limited and will be monitored to avoid queuing.
- Hand sanitiser is available at both sites. You can bring your own hand sanitiser into the exam room if desired.
- There is nowhere to leave bags – please do not bring bags or valuables to the exam site.

INSIDE THE EXAM ROOM AND DURING THE EXAM

- Desks will be spaced at appropriate physical distancing, offering a minimum of 2m distance between candidates.
- You will be sitting in the same seat each day.
- Invigilators will be placed around the room.
- A member of the Faculty of Mathematics will be available at the Sports Hall throughout each exam in case of any queries. It will be possible to contact them from the Student Services Centre.
- If you have a query, you should write it on paper and raise your hand. The invigilator will approach (wearing a face covering) and you should hand the paper to them. They will take it away return with a resolution (where appropriate).

AT THE END OF THE EXAM

- Once the exam has finished and you have completed your cover sheets, you must raise your hand. Exiting the room will be staggered to enable physical distancing and you must not leave until permitted to do so.
- Do not arrange to meet friends or family at the venue at the end of the exam. Any groups will be asked to move from the site.

For up to date guidance, visit <https://www.cam.ac.uk/coronavirus/stay-safe-cambridge-uni>

If you feel unwell or show any of the symptoms related to COVID-19, you should not attend the exam but inform your College using their reporting process.