

Paper Choice for the January Classed Examination

Dear Part III Candidate,

- This message, which has been sent both to your @cam.ac.uk email address and the personal email address that you have provided, is to inform you that paper choices for the January Classed Examination **must be submitted not later than Noon GMT, i.e. 12:00 UTC, on Friday, 27 November 2020** via the Part III Academic Support Moodle at <https://www.vle.cam.ac.uk/course/view.php?id=144111>.
- Please read this email and accompanying instructions carefully. *You will only be able to submit the paper choice form once.*

An Online Remotely Invigilated Exam

As outlined in our email sent on 13/11/20, because of the "second wave" of the epidemic sweeping Europe, the examination will be delivered online and will be remotely invigilated. The University has now approved the Faculty's plan to this effect.

At the time for writing, the Faculty expects the exam papers to be delivered via ProctorExam's platform, with invigilation provided by the Faculty.

- Candidates will be expected to arrange access to a reliable internet connection (ideally with minimum upload speed of 1Mbps).
- As for the Pass/Fail Examination, candidates will need to be in possession of a device for scanning their answers (for example, a smartphone).
- In order to allow for the detection of misconduct, it is also very likely that candidates will need to be equipped with two video cameras. As we understand it, one of these must be connected to your computer (e.g. a webcam, or a built-in laptop camera), the other one must be a smart device (phone or tablet). You may use your smartphone both as a second camera and for scanning your answers.
- Further information on likely system requirements is available at <https://proctorexam.com/test-taker-support/>. The Faculty hopes to confirm these details by Friday, 4 December 2020.

You will be asked in due course to give consent for the remote invigilation and the processing of any recordings made for the purpose of safeguarding the integrity of the examination.

Candidates will be required to adhere strictly to the time limit specified for the completion of each examination paper, namely 2 hours for a 2-unit examination and 3 hours for a 3-unit examination (with appropriate adjustments for those candidates who have had examination access adjustments approved by the Student Registry). An additional period of up to 30 minutes of administrative time will be allowed solely for downloading the examination paper, scanning, and uploading the answers; this administrative time is not part of the time allowed for completion of the paper.

Download and upload times will be monitored. A Code of Conduct for this examination will be circulated in due course.

Timing of the Papers

- The examination period will start on Thursday, 7 January 2021. We anticipate that the examination period will extend to 28 January (or thereabouts), but this will depend on candidates' paper choices.
- **Papers will start at Noon GMT and all candidates are expected to sit at the same time.**
- However, candidates expecting to take the examination in an extreme time zone (GMT + X where $X > 9$ hours, or GMT - Y where $Y > 6$ hours) may apply for permission to start the exam up to 2 hours earlier/later, provided that in the "earlier" case they agree to remain invigilated until examinations have started in both the UK and in locations with a "later" start time (if applicable). Candidates wishing to make such an application must do so by Friday, 27 November 2020, by filling in the relevant form on the Moodle site.
- The Faculty hopes to publish the examination timetable by Friday, 4 December 2020.

Standard of the Examination and No Jeopardy

Candidates are reminded that for this Classed Examination, Merits and Distinctions will be awarded by comparing individual performances to standard attainment criteria; there will be no quotas for the number of Merits and Distinctions. Students cannot be disadvantaged by sitting the Classed Examination: candidates will retain their Pass in Part III regardless of the outcome of the Classed Examination.

Discussion of Paper Choices with Your Director of Studies

Instead of the standard procedure of requiring your College Director of Studies to countersign your examination paper choices, please will you discuss your examination choices with your Director of Studies before submitting the form. After submission, your examination choices will be forwarded to your Director of Studies for verification.

Number of Units to be Offered

You are reminded that you are allowed to offer up to a maximum of 19 units. It is recommended that, unless you have a very good cause for doing otherwise, you offer between 17 and 19 units. If you are in any doubt as to how many units to offer, please discuss the matter with your Part III Departmental Contact or your Director of Studies.

You are further reminded that the choice of examination papers for the Pass/Fail Examination papers is independent of that for the Classed Examination, with the exception of the essay paper: an essay submitted in the Easter term will automatically count towards the Classed Examination, should you choose to sit it. If you submitted an essay in the Easter term, you must include the essay as one of your examination papers on the paper choice form on the Moodle site.

Making Your Decision

The choices are displayed in the format:

Paper number - Name of course (Number of units)

The choices are arranged by paper number. There is also a choice for those of you who have submitted an essay for 3 units; this is displayed at the end of the list. Please tick the boxes next to the exams you wish to take. Remember that you can submit a maximum of 19 units (including any essay). By saving your choices, you are confirming that you have checked that the sum of units of your examinations papers (including any essay) does not exceed 19.

Once you have submitted the form you will not be able to change your choices on-line. If you have made a mistake, please email the Undergraduate Office at undergrad-office@maths.cam.ac.uk.

Please note that **it is not possible for candidates to enter new papers after the deadline of 12:00 GMT on Friday, 27 November 2020**. However, you can withdraw from a particular paper before Monday, 4 January 2021. If you wish to withdraw you should send notice of your withdrawal through your Director of Studies to the Undergraduate Office at undergrad-office@maths.cam.ac.uk.

Withdrawing from the Examination

Candidates' names and paper choices will be passed to the Student Registry soon after the deadline for paper choices has expired. Therefore any candidates wishing to withdraw from the examination should email the Undergraduate Office at undergrad-office@maths.cam.ac.uk by noon GMT on Friday, 27 November 2020.

Transcripts

The University has confirmed that the University transcripts of those students who choose to sit the January Classed Examination will be updated subsequent to that examination. In particular, University transcripts will show the papers offered for this examination and the mark obtained on each, as well as an overall mark for the examination (as per the Part III Handbook).

Revision Support

In order to help students with revision for this examination, the Faculty has agreed to provide online access to up to eight of this term's Part III lecture courses. Please fill in the form provided for this purpose on the Moodle by noon GMT on Friday, 27 November 2020. Please note that course content may differ from that taught last year, and that it is the syllabus of the academic year 2019-20 which candidates will be examined on.

The revision resources and subject forums on this Moodle will remain available until after the January Classed Examination is complete.

Summary

The forms at <https://www.vle.cam.ac.uk/course/view.php?id=144111> must be submitted not later than Noon GMT, i.e. 12:00 UTC, on Friday, 27 November 2020.

If you have any other questions regarding your declaration of examination papers please email the Undergraduate Office at undergrad-office@maths.cam.ac.uk. We shall aim to update the Faculty's FAQ pages at <https://www.maths.cam.ac.uk/postgrad/part-iii/part-iii-mmathmast-covid-19-announcements> in due course.

Yours

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