

# FACULTY NEWS BULLETIN

24 September 2020

## ANNOUNCEMENTS



The Faculty would like to wish Mick Young all the very best for his retirement.

The Faculty would also like to welcome Dr Jessica Fintzen as a University Lecturer in DPMMS.

### Call for Nominations for Clay Research Fellowships

The Clay Mathematics Institute (CMI) calls for nominations for its competition for the 2021 Clay Research Fellowships.

Clay Research Fellows are selected for their research achievements and their potential to become leaders in research mathematics. All are recent PhDs, and most are selected as they complete their thesis work. Each Fellowship will normally last until the holder is five years beyond the award of their doctoral degree. Fellows are employed by the Clay Mathematics Institute, which is a US charitable foundation, but may hold their fellowships anywhere in the USA, Europe, or elsewhere in the world, subject to local immigration and employment constraints. The fellowships provide generous salary (\$100k) and research expenses.

The primary selection criteria for the Fellowship are the exceptional quality of the candidate's research and the candidate's promise to become a mathematical leader. Selection decisions are made by the Scientific Advisory Board based on the nominating materials described below.

To nominate a candidate, please send the following items by October 15, 2020, to [president@claymath.org](mailto:president@claymath.org), copied to [admin@claymath.org](mailto:admin@claymath.org):

- letter of nomination,
- names and contact information of two other referees,
- curriculum vitae for the nominee, and publication list for the nominee.

### NRICH Update

The NRICH team are continuing to attract record numbers of students to its online mathematics teaching and learning resources. Following the success of its daily mathematics problems for school-aged students over the summer holidays, and its Maths at Home initiative during lockdown, the team is now focusing on supporting teachers to nurture more young mathematicians after many months away from their classes. The team's latest primary and secondary live problems are designed to offer alternative ways of thinking about situations so that students can explore different ways of reaching a solution. NRICH is encouraging students to share their solutions, so please do encourage younger family members to explore the activities and send in their solutions by Monday 12th October 2020. As usual, the NRICH team will publish a selection of those solutions and certificates will be sent out to the schools.

### REMINDER: Deadline for the EU Settlement Scheme

The deadline for all EU/EEA/Swiss nationals to apply for status via the EU Settlement Scheme is 30 June 2021. Eligibility for the scheme applies to all EU/EEA/Swiss nationals and their family members who are resident in the UK by 31 December 2020. HR contacts in institutions are asked to remind all EU/EEA/Swiss staff and visitors of the requirement to apply by this date, if they have not done so already.

The HR Immigration & Compliance team has provided comprehensive guidance on making an application via the Scheme, available at: [https://www.hr.admin.cam.ac.uk/files/uoc\\_eea\\_faq\\_v.12.pdf](https://www.hr.admin.cam.ac.uk/files/uoc_eea_faq_v.12.pdf)

After 31 December 2020, EU nationals who are not resident in the UK prior to this date will require a visa to work or study in the UK. A new immigration system, which will support EU nationals in coming to work and study in the UK, is currently being finalised and scheduled for implementation in autumn 2020.

Those who are studying and working in the UK prior to the 31 December 2020 will not require a visa to re-enter after this date but you will need to make an application for the EU Settlement Scheme before 30th June 2021.

Should you have any queries, please don't hesitate to get in touch with the Maths HR Office at [hr-office@maths.cam.ac.uk](mailto:hr-office@maths.cam.ac.uk).

## EVENTS



### **One Vision: Collectively Dismantling Racism in Higher Education**

7 October, 5.00pm – 6.30pm

This year's Annual Race Equality Lecture will be delivered by Dr Jason Arday (Durham University), who will then be in conversation with Dr Tyler Denmead and Tyra Amofah-Akardom (University of Cambridge)

"The cyclical nature of racism means it is enduring and omnipresent. It is interwoven in our institutionally racist fabric and throughout the Academy. The events of the last few months reflect a seminal moment in race relations history which has provided a collective moment of reflection, resulting in a challenging of whiteness and the power and privilege that accompanies this at the expense of Black and minority ethnic communities throughout society's major institutions." *Dr Arday*

In the wake of recent events, this Annual Race Equality Lecture emphasises the importance of collective endeavour in attempting to sustain penetrative change. This Lecture will also examine the evolving and continuing reconceptualisation of White allyship and the importance of actively disrupting racism. Considerations will explore how we as a sector may improve to develop impactful university race equality interventions."

Book your Zoom place [here](#)

### **World Suicide Prevention Day**

To mark World Suicide Prevention day, Yvonne McPartland, Deputy Head of the Staff Counselling Centre, delivered a session on suicide prevention for University staff. The session is designed to give staff the confidence to challenge the taboo around suicide that makes it such a difficult subject to broach with colleagues, family members, friends and even total strangers: What is it OK to say? What should I be looking for? What should I do next? The session increases awareness around suicide, dispels some myths and share some lessons from experience at the Staff Counselling Centre. It also reminds staff what the centre can offer them. The message is that having a conversation could really save a life.

Suicide Prevention: A Conversation That Could Save a Life

To view the recording of Yvonne's talk please [click here](#)

### **Virtual COVID Q&A for Postdocs**

2 October, 11am-12noon

Representatives from the Postdoc Academy, Human Resources, the Researcher Development Programme and the Careers Service are hosting another Zoom session to address your questions as the coronavirus situation continues to develop.

They have already been fielding questions about contract / funding extensions and furlough, life after lockdown, balancing working from home with parental duties, how to work effectively from home and many other topics, so please ask them anything that you would like to know.

Book your place [here](#).

Whether or not you are able to join, they welcome your questions via slido ([www.slido.com](http://www.slido.com), event code #V0101) between now and 2nd October, as these will give them valuable insight into how our postdoc community is coping during the current situation and whether they can provide further clarity, reassurance and support.

## GENERAL INFORMATION

### **Absence Reporting**

A reminder that if you are unable to work due to sickness, please let your line manager know. On returning to work please complete a [sickness self certificate](#) and once signed by your line manager please send to [absence@maths.cam.ac.uk](mailto:absence@maths.cam.ac.uk).

# Finance Claims

The Finance Division have produced this quick guide for expense claims relating to what should and shouldn't be claimed and the supporting evidence that should be provided.

## Claimants Quick Guide to Expenses

**5 Key Principles**

- Cost effective in terms of time, spend and environment
- Business purposes only, employee neither gains nor loses financially
- Only actual and evidenced costs are reclaimed
- Avoid costs that an outsider might regard as unnecessary or excessive
- Only used when not possible/practical for the University to pay directly

- Flights or Eurostar
- Overnight stays
- Public transport fares
- Car mileage
- Meals away from work
- Taxi or hire vehicle
- Excessive alcohol
- Charges or fines
- Bicycle Mileage
- Private or family
- Home to office
- Hotel extras
- 1st Class travel

The University will reimburse costs incurred **wholly and necessarily** in the course of an individual performing their **employment duties** or conducting **University business**; and in compliance with HMRC legislation

Keep original receipts for all expenditure. Maintain mileage records.

Do not travel to regions /areas that the Foreign & Commonwealth Office have advised against

### Before you travel...

- UK trips: get prior verbal, written or "understood" authorisation
- Establish the most cost-effective mode of travel
- Consider overnight accommodation (within rate)
- Can the University book direct for what you need?
- Using your own vehicle? Ensure your motor insurance has a business use clause
- Overseas trips require written authorisation and a risk assessment
- Register for free University Travel Insurance at time of booking

Transport services such as Uber permitted at department's discretion – undertake your own risk assessment before booking.

Entertaining? Record the event purpose and details of all those attending

'Unregulated' accommodation such as AirBnB should be risk assessed and only considered when no alternative exists.

## Claimants Quick Guide to Expenses

### Making a claim

#### Use our approved forms

Claim out-of-pocket expenses within  months

Detail the expense's...

- Nature
- Purpose & attendees

Declare...

- Any advances
- Claim is true & accurate

Attach evidence:

Specify which  to use, if known

Pass to appropriate senior person in dept.

Approved claims will then be:

- Passed to Dept. Finance Team or central Shared Services
- Paid into your bank account within 10-14 days

[www.finance.admin.cam.ac.uk/expenses](http://www.finance.admin.cam.ac.uk/expenses)

Online Expense Forms    Key Travel: travel management company

Mileage and subsistence rates    Travel Insurance Portal

University's Travel & Subsistence policies

45p per mile\* <10,000

25p per mile\* >10,000

5p per passenger per mile

24p per mile

\* Irrespective of engine size

Actual, evidenced, UK-based expenditure per day up to...

£10	£10	£24	£25
£34	£115	£145 London	£149
			£179 London

For more information see [www.finance.admin.cam.ac.uk/expenses-subsistence](http://www.finance.admin.cam.ac.uk/expenses-subsistence)

Queries? Contact your local Departmental Administrator in the first instance

Finance Training ([finance.training@admin.cam.ac.uk](mailto:finance.training@admin.cam.ac.uk))

Updated 8 July 2020

If you have anything you would like to be included in the next News Bulletin please send details to [newsbulletin@maths.cam.ac.uk](mailto:newsbulletin@maths.cam.ac.uk) by Wednesday 30 September. The next issue will be published W/C 6 October 2020