

EUROPEAN WOMEN IN MATHEMATICS 07

CHILDCARE BURSARY GUIDANCE NOTES

Information and guidance notes for applicants

The EWM07 Organising Committee recognises that parents are sometimes prevented from attending conferences because, although their own travel and living expenses are funded, there is no provision for the extra costs incurred in looking after children either at home or (when necessary) at the place visited. It is the EWM07 Organising Committee view that institutions should make provision for childcare costs but, while this is not largely the case, the Conference is willing to make a supplementary bursary as a contribution to the costs.

Childcare costs could include:

- ~ paying a local nanny/childminder to look after your child(ren) (a list of possible childminders can be supplied on request);
- ~ money towards the travel and subsistence costs of someone coming with you to Cambridge to look after your child(ren);
- ~ costs incurred if your child(ren) remain at home and you incur costs for childcare there extra to your normal costs.

Please state clearly which of these applies to you, or give an explanation of what you propose for your childcare, and give a breakdown of costs. There is a strict limit of £150 per applicant.

Please read the following notes before completing the application form:

- Candidates should first approach their institution or other bodies for support arrangements before applying for the EWM07 bursary scheme.
- Candidates in addition to their completed application form need to include a supporting letter from their Head of Department.
- Each case will be considered on its individual merits. The normal limit for a bursary will be £150. In your application please state the amount that you are applying for in UK sterling.
- The deadline for applications is 1st July 2007. Retrospective awards will not be considered.
- Any mathematician attending EWM07 is eligible to apply for a bursary.
- Confirmation of participation and the extra childcare costs that will be incurred is required before payment of the bursary can be made.
- Completed forms, letter of support and further enquires should be directed to Amanda Stagg, EWM07, Centre for Mathematical Sciences, Wilberforce Road, Cambridge, CB3 0WA, United Kingdom or by fax + 44 1223 766883
- This scheme is administered by the EWM07 Organising Committee.
- The committee aims to respond to applicants by 1st August 2007.
- **Recipients of the bursary will be asked for a report briefly confirming the expenses incurred.**

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APPLICATION FORM FOR A CHILDCARE BURSARY

The application form needs to be returned (**by 1st July 07**) to the conference administrator Amanda Stagg, EWM07, Centre for Mathematical Sciences, Wilberforce Road, Cambridge, CB3 0WA, United Kingdom or by fax + 44 1223 766883

PLEASE EITHER TYPE OR WRITE CLEARLY IN BLACK ON THIS FORM

1. Details of applicant

Name (including title): _____

Address: _____

Email address: _____

2. Please specify support already obtained

Source	Amount
Continue on separate sheet if necessary	Total

3. Please specify support applied for but not obtained

Source	Amount
Continue on separate sheet if necessary	Total

4. Please specify the extra support requested

Source	Amount
Continue on separate sheet if necessary	Total

Please tick the boxes to confirm:

that support requested is additional to normal child care costs

that the costs cannot be obtained from your institution.

Signature **Date**

Please ensure that you include a supporting letter from your Head of Department with your application form.

Personal data provided on this form may be held and processed on the University of Cambridge computer system. A summary of the University of Cambridge data protection policy, including the rights of subjects upon whom data is held, is obtainable from the Administrator.